



Duane Davidson
Interim County Administrator

BRAD PECK
District 1

ROCKY MULLEN
District 2

CLINT DIDIER
District 3

BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

AGENDA
Regular Board Meeting
Tuesday January 24, 2023

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

Join us live stream on YouTube – Franklin County WA Commissioners Meeting (current date)

***Public Comment** is an opportunity for members of the public to inform the governing body about their views (**a comment**). The Commissioners will not engage in dialogue with the public during this time. If you wish to discuss an item with any of the Commissioners, you are welcome to contact them outside of the Commissioners meeting time. Please note that all comments are limited to **3 minutes**. (In person or by phone **509-546-5859** during meetings, or by email to Kmilham@franklincountywa.gov (must be received before noon on Mondays or will be held until the next available meeting)).

9:00 a.m. Call to Order and Pledge of Allegiance

- **Potts and Associates Legislative Update**

- **Approval of Minutes**

December 15, 2022 Commissioners Meeting Minutes

December 22, 2022 Commissioners Meeting Minutes

- **Approval of Warrant Registers (weekly) and Payroll Rosters (bi-weekly)**

- **Approval of Consent Agenda**

1. Resolution 2023- 021 Franklin County RV Park Camp Host 2023 Contract
2. Resolution 2023- 022 Transfer of Copier Lease from Commissioners Office to Corrections

- **Regular Agenda Items**

a) **Special Olympics Athletes** *Presented by Donna Tracy-Arc of Tri-Cities*

b) **Introduction of County Veteran Service Officer John Lefebvre**
Presented by Human Services Director Kyle Sullivan

- c) **Transfer of Funds in the Facilities Department** – Resolution 2023-023
Presented by Facilities Director Jennifer Wagner
- d) **Administration Position Update**
Presented by Human Resources Director Sam Hughes
- e) **Human Resources Director Contract-** Resolution 2023-024
- **Public Comment** * *see comment listed above*
- **Commissioner/Administrator Updates**
- **Administration Office Business**
 - Code of Conduct/ Meeting Guidelines
- **Public Comment** * *see comment listed above*
- **Closed Session RCW 42.30.140 (4)**
- **Executive Session** (*as needed*)
- **Adjourn**



FRANKLIN COUNTY, WASHINGTON

BOARD OF COMMISSIONERS

REGULAR MEETING
JANUARY 24, 2023

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

Call to Order and Pledge of Allegiance

Commission Chairman Clint Didier called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Clint Didier, Chair Pro Tem Rocky Mullen and Member Brad Peck

9:02 a.m. Potts and Associates Legislative Update

Zak Kennedy gave a briefing of what is expected during the legislative session now that offices are open again after covid closures the past two years.

9:22 a.m. Approval of Minutes

- ❖ *December 15, 2022 Commissioners Meeting Minutes approved as presented*
- ❖ *December 22, 2022 Commissioners Meeting Minutes approved as presented*

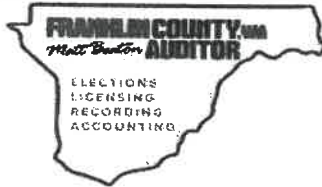
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FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING
JANUARY 24, 2023

9:02 a.m. Approval of Fund Expenditure Warrants



Franklin County Commissioners:

1/24/2023

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 1/24/2023

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants / Check Numbers:	00389971 - 00390129	\$643,200.19
EFT Check Numbers:	00001399 - 00001409	\$49,814.16
		\$693,014.35

Fund Expenditures	AMOUNT ISSUED
CURRENT EXPENSE	318,301.30
Election Equipment Revolving	500.00
TREASURER O & M	300.00
Court House Facilitator	1,685.27
EDA CARES ACT RECOVERY ASIST.	181,656.38
JAIL COMMISSARY	3,626.45
ENHANCED 911	341.38
County Roads	117,839.68
Solid Waste	1,094.80
Veteran's Assistance	2,064.83
The Hapo Center	305.11
FRANKLIN COUNTY RV PARK	4,125.72
Motor Vehicle/Public Works	61,171.69
TREASURES TRUST FUND	1.74

In the amount of **693,014.35**

The motion was seconded by:

And passed by a vote of: 3 to 0

Reviewed by County Administrator:

The attached vouchers have been approved by Auditor or Deputy:
Tim Anderson

Vouchers Audited By:
Teresa Alvarez

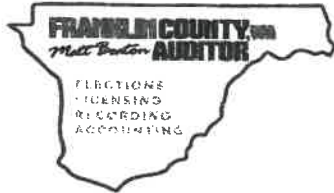
- ❖ *Commissioner Mullen moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of January 24, 2023 for payment totaling \$693,014.35. Commissioner Peck seconded and the motion carried.*



FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS

REGULAR MEETING
JANUARY 24, 2023

9:02 a.m. Approval of Salary Clearing and Emergency Management Payroll



1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

January 24, 2023

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 4
certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, January 24, 2023
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00389801-00389810	\$ 13,460.89
Net EFT Payroll Checks	00045196-00045456	\$ 538,489.47
Deduction and Contribution Checks	00389811-00389824	\$ 215,766.19
AVP EFT	00001398	\$ 335,857.03
	Total	\$ 1,103,573.58
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00045192-00045195	\$ 9,197.44
Deduction and Contribution Checks	00389825-00389840	\$ 13,768.70
	Total	\$ 22,966.14
Grand Total All Payrolls		\$ 1,126,539.72

In the total amount of **\$1,126,539.72**

The motion was seconded by B. D. Peck and passed by a vote of 3 to 0.

The attached payroll has been approved by Auditor Matt Beaton

Payroll Prepared by Paola Mendoza

- ❖ **Commissioner Mullen moved to approve Salary Clearing and Emergency Management Payroll totaling \$1,126,539.72. Commissioner Peck seconded and the motion carried.**



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING
JANUARY 24, 2023

Commissioner Peck asked to remove #1 from the Consent Agenda. He will provide input to Administrator as to what needs to be changed.

9:25 a.m. Approval of Consent Agenda

1. Resolution 2023- 021 Franklin County RV Park Camp Host 2023 Contract
2. Resolution 2023- 022 Transfer of Copier Lease from Commissioners Office to Corrections

❖ *Commissioner Mullen moved to approve consent agenda item 2. Commissioner Peck seconded and the motion carried 3-0.*

Regular Agenda Items

9:26 a.m. Special Olympics Athletes

Human Services Director Kyle Sullivan introduced Donna Tracy-Arc of Tri-Cities Program Director of Special Olympics. Ms. Tracy briefed the Board on the program and introduced several of the Olympians in the room.

9:33 a.m. Introduction of County Veteran Service Officer John Lefebvre

Human Services Director Kyle Sullivan introduced the new Veteran Service Officer John Lefebvre.

9:37 a.m. Transfer of Funds in the Facilities Department

Facilities Director Jennifer Wagner spoke of unforeseen incidents in the Public Safety Building and Corrections Facility which caused a deficit in the budget. She requested a transfer of \$61,700 to the Facilities budget to cover these incidents.

❖ *Commissioner Peck moved to approve Resolution 2023-023 as presented. Commissioner Mullen seconded and the motion carried.*

9:40 a.m. Administration Position Update

Human Resources Director Sam Hughes updated the Board on the compensation project and the proposed process of hiring a new Administrator.

9:45 a.m. Human Resources Director Contract

❖ *Commissioner Mullen moved to approve resolution 2023-024 as presented. Commissioner Didier seconded and the motion carried.*

9:52 a.m. Public Comment was given by the following:

- Sheriff Jim Raymond
- Steve Bauman
- Kati Sant



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING
JANUARY 24, 2023

10:01 a.m. Commissioner/Administrator Updates

Commissioner Peck

- WSAC- Security of data and servers
- Legislative Steering Committee Olympia
- County Road Administration Board

Commissioner Mullen

- Washington Highways Users Federation-Transportation concerns
- Safety Concerns and ARPA use in North Franklin County- Thanked the EMS for all that they do
- Met with Jason Zakara to discuss Benton Franklin Health Agenda Assignments
- Disability board- lack of quorum, rescheduled
- Emergency Management meeting
- Special Meeting
- Met at the HAPO Center
- WSAC
- City of Pasco Council meeting- cannabis sale
- Met with Assessor John Rosenau

Commissioner Didier

- Met with citizen Todd Eppich
- Met with Administrator Duane Davidson and Representative Joe Schmick to discuss EMS and Fire District concerns in North County
- Emergency Management meeting
- Road Department is doing a great job

10:14 a.m. Public Comment was given by the following:

- Sheriff Jim Raymond
- Matt Beaton
- Steve Bauman

10:22 a.m. Closed Session RCW 42.30.140 (4)

Commissioner Didier recessed into Closed Session at 10:22 a.m. for ten minutes.

Commissioner Didier reconvened the regular meeting at 10:33 a.m. to extend the closed session for an additional ten minutes

Commissioner Didier reconvened the regular meeting at 10:37 a.m.

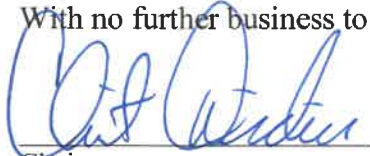


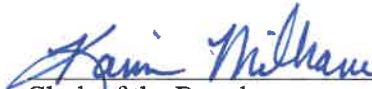
FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING
JANUARY 24, 2023

Adjourn

With no further business to bring before the Board, the meeting adjourned at 10:37 a.m.


Chair


Clerk of the Board


Date